

**MINUTES OF A MEETING**  
**BROOKLYN FINANCE COMMITTEE**

**October 23, 2017**

**6:30 p.m.**

MEMBERS PRESENT: Ron Van Kirk  
Barb Paulitzky  
Debbie Tomusko

MEMBERS ABSENT: None

Chairman Van Kirk called the meeting to order.

MOTION by Tomusko, second by Paulitzky to approve the minutes of Oct. 10, 2017. VOTE: Yes: Van Kirk, Paulitzky, Tomusko.

The Committee addressed the following Agenda items and recommended to Council:

-Request to approve going to bid on the 2018 street program. The streets are Torrance, Orchard, and the completion of Delora. Councilwoman Tomusko asked if it's always the lowest bid. Dir. Schaeffer explained that with federal bids you have to. She said her concern is like Catts subcontracting out. Dir. Verba said that was just the televising of sewers and paving, which is usual. He added it is the lowest and best bid. Dir. Schaeffer said the plan is to be ahead on the bids, so we get to do it earlier. Councilwoman Pucci asked if the sewer work is done; Dir. Schaeffer said the cross connections on Torrance and Orchard. Mayor Gallagher said their biggest problem is getting the letters out and getting residents to comply with them. After further brief discussion, MOTION by Van Kirk, second by Paulitzky to recommend Council approve advertising for bids. VOTE RESULTED: Yes: Van Kirk, Paulitzky, Tomusko.

-Ord. #2017-74: Amending Ord. 2017-22, "Authorizing the Mayor to enter into an agreement with Cost Recovery Corp, LLC for billing and related services attributed to Fire Department incidents." MOTION by Van Kirk, second by Paulitzky to recommend Council adopt. VOTE RESULTED: Yes: Van Kirk, Paulitzky, Tomusko.

-Res. #2017-11: Authorizing the Mayor to enter into a contract with the District Bd. of Health of Cuyahoga County for Health Services for the year 2018. The rates are the same as the last two years. 2<sup>nd</sup> READING

-Ord. #2017-75: Amended Annual Appropriations. Councilwoman Tomusko asked Chief Zemek about the ambulance, and asked if there is a concern on waiting. Chief Zemek replied he just sees an increase in maintenance right now, not that it will break down. He was comfortable with waiting awhile. 2<sup>nd</sup> READING

-Ord. #2017-76: Authorizing the Mayor to enter into a Job Retention and Creation Grant Agreement with HMI Industries, Inc. Council was provided with the updated agreement last Finance mtg. He summarized the figures again. 2<sup>nd</sup> READING

-Res. #2017-13: Requesting the County Fiscal Officer to advance taxes from the proceeds of the 2017 tax levies. Dir. Schaeffer said this is routine, and we request the advances in two payments instead of waiting for one. 1<sup>st</sup> READING

-Ord. #2017-77: To amend Sect. 182.02 of Chapter 182 Income Tax-Effective Jan. 1, 2016 of the Codified Ordinances. Dir. Schaeffer said in Nov. 2015 Council amended (written by RITA) the Income Tax code. They have one recommendation to take the \$500,000 threshold out relating to lottery winnings; it is no longer a threshold, and is a compliance issue. 1<sup>st</sup> READING

-Res. #2017-5: Declaring Council's intent to vacate a portion of Montgomery Place south of Manoa Ave., and requiring notice to be published, and declaring an emergency. Dir. Butler brought the committee up to current day. It's been in abeyance since mid-summer. The plat map and legal description was updated, showing what to vacate and turn to private lands. Recapped that the southern portion is paved like a driveway. We maintain 15 feet to use for big trucks to turn. He has met with the surveyor, talked to the owners about the part with the land on the plat. Council needs to amend the Resolution to include the new legal description. There was brief discussion about issues with the adjacent property owner (who fronts on

Tiedeman). Councilwoman Pucci said she knows Mrs. Montgomery does not object. Reminded that this has to be advertised. Chairman Van Kirk said it will be amended tonight and put on 2<sup>nd</sup> reading. 2<sup>nd</sup> READING

-Dir. Schaeffer thanked Council and directors for 2018 permanent appropriations and capital items, it has streamlined the process. JoAnn Haig will cover the Nov. 13<sup>th</sup> mtg. for him. The 2018 appropriations will come for 1<sup>st</sup> reading, along with the capital Ordinance putting all projects on it. There will also be a transfers and advances ordinance to get through the end of 2017; and he will get changes for the 3<sup>rd</sup> reading of the amended appropriations (try for Dec. 11<sup>th</sup> to be the final appropriation changes). Councilwoman Tomusko asked about the RITA letters. Dir. Schaeffer said it's crunch time, 1/3 will pay before the subpoenas, 1/3 will pay with subpoena, and 1/3 will have to be chased down.

Mayor Gallagher spoke about the permissive motor vehicle tax. Brooklyn's is \$15; \$5 can be added. Most cities are \$20. She passed out information on it, to explore as an option. At the First Suburbs mtg. she attended they passed out delinquent property taxes, and she handed out an updated list for Brooklyn.

There being no further business, MOTION by Tomusko, second by Van Kirk to adjourn. VOTE: Yes: Van Kirk, Paulitzky, Tomusko.

Meeting adjourned.

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Secretary